

Future Frontiers Privacy Notice

This Privacy Notice ("Privacy Notice") describes the personal data that Future Frontiers (charity number: 1162470) ("Future Frontiers", "our", "us" or "we") collects from:

- Current and prospective school and business contacts ("Contacts");
- Current and prospective donors and supporters ("Supporters");
- email subscribers ("Stay Connected Subscribers"); and
- visitors to our website ("Website Visitors").

Future Frontiers is responsible for how and why your personal data is being processed. Therefore, for the purposes of the "UK GDPR" (i.e., the General Data Protection Regulation 2016/679 as it forms part of UK law), Future Frontiers is the 'controller' of your personal data.

What personal data does Future Frontiers collect about you?

We may collect, depending on the nature of your connection to us, the following data:

- **Contact data**, such as your first and last name, school/business name, e-mail, phone number, regional location and/or address, partnership status.
- **Communications data** that we exchange with you, including when you contact us with questions or feedback, and regarding your connection to Future Frontiers and your communication preferences.
- **Marketing data**, such as your preferences for receiving our marketing communications and details about your engagement with them.
- **Automatically collected data** that we log about you, your computer or mobile device, when you visit our website, including your interaction over time with the website and other online activity data.
- **Publicly available data** about you.
- **Other data** that you provide to us.

Why does Future Frontiers process your personal data and what is our legal basis?

We use your personal data for the purposes listed below. In respect of each of the purposes for which we use your personal data, the UK GDPR requires us to ensure that we have a "legal basis" for that use. We rely on the following legal bases:

- Where we need to perform a contract, we are about to enter into or have entered into with you ("**Contractual Necessity**").
- Where it is necessary for our legitimate interests and your interests and fundamental rights do not override those interests ("**Legitimate Interests**").
- Where we have your specific consent to carry out the processing for the purpose in question ("**Consent**").
- Where we need to comply with a legal or regulatory obligation ("**Compliance with Law**").

Contacts

We use the personal data of Contacts for the purposes listed in the table below.

Processing purpose	Personal Data Involved	Legal basis for each purpose
To administer our programme	Contact data Communications data Other data	Legitimate Interests We have a legitimate interest in communicating with you regarding the administration of our programme
To make businesses and schools who may benefit from partnering with us aware of our programme	Contact data Communications data Other data	Legitimate Interests We have a legitimate interest in promoting our programme to further our charitable purpose and mission
To comply with legal obligations and protect our interests	Any and all data types relevant in the circumstances	Compliance with Law Where Compliance with Law is not applicable, we have a legitimate interest in participating in, supporting, and following legal process and requests, including through co-operation with authorities. We may also have a legitimate interest in ensuring the protection, maintenance, and enforcement of our rights, property, and/or safety

Supporters

Where we engage with current and potential Supporters in order to raise funds for the charity, we use your personal data for the purposes listed in the table below. Please note that if you opt-out of collection and processing of your data any of the purposes set out below, we may not be able to accept donations from you.

Processing purpose	Personal Data Involved	Legal basis for each purpose
To contact individuals and/or organisations who are current or potential supporters	Contact data Communications data Publicly available data Other data	Legitimate Interests We have a legitimate interest liaising with Supporters to further our programme's charitable purpose and mission

To raise funds	Contact data Communications data	Legitimate Interests We have a legitimate interest raising funds for our programme to further our charitable purpose and mission
	Publicly available data Other data	
To conduct due diligence	Contact data Publicly available data	Compliance with Law We may be obliged fulfil certain authorities' requests, and to conduct due diligence in order to comply with out anti-money-laundering regulations, in which case we will let individuals know by sharing this Privacy Notice Legitimate Interests Where Compliance with Law is not applicable, we have a legitimate interest in conducting due diligence on our Supporters to protect our charitable purpose and mission
To comply with legal obligations and protect our interests	Any and all data types relevant in the circumstances	Compliance with Law Where Compliance with Law is not applicable, we have a legitimate interest in participating in, supporting, and following legal process and requests, including through co-operation with authorities. We may also have a legitimate interest in ensuring the protection, maintenance, and enforcement of our rights, property, and/or safety

Stay Connected Subscribers

We use the personal data of our Stay Connected Subscribers, who have signed up to receive emails from us which may include news, events and opportunities to get involved with the charity, for the purposes listed in the table below. Please note, if you choose not to opt-in to our Stay Connected emails, this will not impact on you continuing to receive other communications from Future Frontiers necessary for participating in our programme.

Processing purpose	Personal Data Involved	Legal basis for each purpose
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To contact individuals who choose to hear from us	Contact data Communications data Marketing data Publicly available data Other data	Consent
To raise funds	Contact data Communications data	Consent
	Marketing data Publicly available data Other data	
To comply with legal obligations and protect our interests	Any and all data types relevant in the circumstances	Compliance with Law Where Compliance with Law is not applicable, we have a legitimate interest in participating in, supporting, and following legal process and requests, including through cooperation with authorities. We may also have a legitimate interest in ensuring the protection, maintenance, and enforcement of our rights, property, and/or safety

Website Visitors

Website Visitors may provide us with personal data through the contact form on our website. We use the personal data of our Website Visitors for the purposes listed in the table below.

Processing purpose	Personal Data Involved	Legal basis for each purpose
To provide, maintain and improve our website	Automatically collected data	Legitimate Interests We have a legitimate interest in providing you with a good service, which includes providing, maintaining and improving our website

To comply with legal obligations and protect our interests	Any and all data types relevant in the circumstances	Compliance with Law Where Compliance with Law is not applicable, we have a legitimate interest in participating in, supporting, and following legal process and requests, including through co-operation with authorities. We may also have a legitimate interest in ensuring the protection, maintenance, and enforcement of our rights, property, and/or safety
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Special categories of data

We ask that you not provide us with any sensitive personal information (e.g., social security numbers, information related to racial or ethnic origin, political opinions, religion or other beliefs, health, biometrics or genetic characteristics, criminal background or trade union membership). If you provide us with any sensitive personal information, you must consent to our processing and use of such sensitive personal information in accordance with this Privacy Notice. If you do not consent to our processing and use of such sensitive personal information, you must not submit such sensitive personal information to us.

Who do we share your personal data with?

We may share your personal data:

- with third-party service providers;
- to comply with regulatory and/or legal requirements; and/or ▪ to take legal action.

International data transfers

We may transfer your personal data to countries or territories outside of the UK (including by transferring your personal data to further recipients in the U.S.). Whenever we do this, we will make sure that we implement a data transfer mechanism to appropriately safeguard your personal data.

How do we keep your personal data secure?

We employ a number of technical and organisational safeguards designed to protect the personal data we collect. However, security risk is inherent in all internet and information technologies and we cannot guarantee the security of your personal data.

How long will we keep your personal data?

We will retain your personal data for as long as is necessary or permitted in view of the purposes for which it was collected, as described in this Privacy Notice. The criteria used to establish our retention periods include but are not limited to: (i) the duration of our programme; (ii) whether there is a legal obligation to which we are subject; or (iii) whether retention is advisable based on

our legal position (for example, applicable statutes of limitations, litigation or regulatory investigations).

What rights do you have in relation to your personal data?

The UK GDPR gives you certain rights regarding your personal data in certain circumstances. You may ask us to take the following actions in relation to your personal data that we hold:

- **Access.** Provide you with information about our processing of your personal data and give you access to your personal data.
- **Correct.** Update or correct inaccuracies in your personal data.
- **Delete.** Delete your personal data.
- **Transfer.** Transfer a machine-readable copy of your personal data to you or a third party of your choice.
- **Restrict.** Restrict the processing of your personal data.
- **Object.** Object to our reliance on our Legitimate Interests as the basis of our processing of your personal data.
- **Opt-out.** Stop sending you direct marketing communications. You may continue to receive service-related and other non-marketing emails.
- **Consent withdrawal.** Where we rely on your Consent and/or explicit Consent to process your personal data you may withdraw that Consent at any time.

To exercise your rights, please contact us at the address indicated in the ‘*Contact us*’ Section. We may request specific information from you to help us confirm your identity and process your request.

If we cannot adequately resolve any of your concerns regarding our processing of your personal data, you may also submit a complaint to the UK’s Information Commissioner’s Office (<https://ico.org.uk/make-a-complaint>).

Contact us

If you have any questions about this Privacy Notice or if you wish to request the exercise of any of your rights, please contact us at info@futurefrontiers.org.uk.