

Future Frontiers Recruitment Process

Candidates who have lived experiences relatable to our young people are strongly encouraged to apply to all our roles.

Stage 1 – Apply for the role using the form on our website. Good luck!

Stage 2 – Application outcome. We aim to contact all candidates within two weeks of the closing date but please note that it can take longer if there is a high volume of applicants.

- Unsuccessful – If you are unsuccessful in your application, you will receive an email from our recruitment team. We are unable to give you individual feedback, however we will provide you with the most common reasons why candidates were unsuccessful.
- Successful – If you are successful in your application, you will receive an email from our recruitment team inviting you to a stage 1 interview. The email will tell you the date, time, location, some of the questions we will ask and details of any tasks to complete prior to your interview. You will be able to reply to ask any questions that you might have.

Stage 3 – Round 1 interview. You will usually be interviewed by the head of the department of the role that you are applying for, and possibly the Head of Operations. You will be asked competency questions to explore your skills and experience relevant to the role. You will also be asked about the questions/tasks that we asked you to complete ahead of your interview.

- Unsuccessful – If you are unsuccessful, we will usually offer you the chance to receive feedback via a call. If we have a high volume of candidates in round 1 we may not be able to offer this.
- Successful – If you are successful in round 1, we will usually call you to invite you to a round 2 interview. You will also receive an email that will include a date and time of the interview, who you will be interviewed by, the expected duration of the interview and the location. It will also include any tasks/questions that we would like you to prepare ahead of your interview.

Stage 4 – Round 2 interview. All round 2 interviews are held in person at our office in London Bridge. During this interview you will be interviewed by two or three people: the head of department of the role you are applying for, the CEO, and possibly someone else from the department.

- Unsuccessful – If you are unsuccessful a member of the interview panel will contact you to let you know and give you individual feedback on your interview.
- Successful – If you are successful a member of the interview panel will contact you to let you know and make an offer of employment which they will follow up with via email. We will give you a few days to think about the offer and let us know if you would like to accept or decline the offer.

Stage 5 - Accepting the offer. If you choose to accept the job offer (and we hope you do!), you will be handed over to our Operations team who will discuss your notice period, start date, references and send you a contract.

Throughout the process the recruitment team are available to answer any questions that you have. Please feel free to contact them via email: recruitment@futurefrontiers.org.uk